

To all the guardians of current students

Notice of School Expense Assistance 2024

Nerima City assists parents/guardians who have financial difficulty to have their children receive compulsory education with a part of their school expenses including fees for school lunch and/or school trips. Please read the following details and utilize the program if you need assistance.

1. Expenses to be covered (In principle, expenses will be credited to your account.)

	Families on welfare	Families not on welfare but with financial difficulties
Main items covered by the assistance (differs according to grade)	Expenses for school events (fixed amount) Expenses for school trips (ido-kyoshitu) Expenses for school trips (shugaku-ryoko)	School lunch fee, Expenses necessary for starting school, Expenses for school supplies and items for school life (fixed amount), Expenses for school events (fixed amount), Expenses for school trips (ido-kyoshitu), Expenses for school trips (shugaku-ryoko)
Payment	You will be notified with a notification of acceptance about the timing and amount to be granted. You can also check the status on the website of the Nerima City Office. Please understand that the assistance does not mean an exemption of all the payment to the school.	

2. Eligibility

Guardians who reside in Nerima City (Resident Registration should be completed), living with pupil(s) and/or student(s), and fall under one of the following categories. As for #3 to #5, only parents/guardians who satisfy the respective conditions at the time of application can be eligible.

- 1 Guardians who are on welfare. It is still necessary to submit an application.
- 2 Guardians who were on welfare, but were suspended or eliminated from the benefit in 2023.
- 3 Guardians who receive a reduction in their National pension plan payments.
- 4 Guardians who receive a reduction or exemption from their National Health Insurance premiums.
- 5 Guardians who receive Child Rearing Allowance (Jido Fuyo Teate) payment.
- 6 Guardians who received a loan under the welfare fund loan system after April 2024.
- 7 Guardians whose household's entire taxable income for 2023 is lower than the eligibility guideline.

(A household here means a household on the resident registration. If a guardian's sibling(s) and/or parent(s) are registered as members in the same household, the total household income has to include their income, too.)

- 8 Please contact the School Affairs Section/Management Sub-section if you need us to re-screen your application because of a change in your financial situation.

Eligibility Guideline of Total Taxable Income (reference)

Example of taxable income criteria for FY2024

No. of household members	Household structure (age: as of April 1 st)	Previous year's income (Total household taxable income)
2 persons	mother (age:39) • child (age:9)	¥2,759,238
3 persons	father (age:39) • mother (age:39) • child (age:9)	¥3,225,534
4 persons	father (age:39) • mother (age:39) • child (age:9) • child (age:5)	¥3,592,722
5 persons	father (age:43) • mother (age:43) • child (age:13) • child (age:10) • child (age:7)	¥4,182,843
6 persons	father (age:43) • mother (age:43) • grandmother (age:69) • child (age:13) • child (age:10) • child (age:7)	¥4,697,175

※The above example is a model case. Even if the number of the household members are the same, the eligible taxable income amount will differ depending on their ages. Therefore, you may apply for school expense assistance if you wish, even when your total household taxable income exceeds the eligible criteria amount in the above table. (We will not offer any pre-application evaluation for the sake of fairness.)

※Taxable income is the total income minus the employment-income-deduction for salary earners, or the total income minus specific expenses for self-employed people.

3-1 How to apply and deadline

Submissions are accepted at any time.

※ If approved, payment will be made from the month in which the application was received.

※ As for the documents to be submitted, please refer to 3-2 Documents you need to submit.

3-2 Application Method

1. If you want to apply in person or by post

Please fill out School Expense Assistance form 2024

(※ please submit one form for each child)

2. If you want to make online application

Scan the QR code on the right to access to the Nerima City Office website and confirm how to apply.

○ You need to have My Number Card and xID (Cross ID), the digital ID app offering electronic signature function.

- ※ Your application will be valid until graduation of elementary or junior high school respectively.
- ※ If you fall under any of the below conditions, you should attach the required documents regardless of your application method.



(If you are unable to prepare the required documents in time, please submit an application form first and try to submit the rest of documents as soon as possible.)

Condition	Required Documents to Prove your Eligibility
Guardians had no registration in Nerima as of January 1 st , 2024.	Need to attach one of below No.①~③ ① 「A copy of your 2023 tax return certificate submitted to the Tax Office 」 (with receipt stamp by the Tax Office.) ② Tax (exemption) certificate for FY2024 *1 ③ My Number Submission form *2 and a copy of your ID. *1 It will be issued by city office after mid-June. Submit an application first and the certificate later in June. *2 “My Number submission form” can be downloaded from the Nerima City website, or please ask for it at the Management Sub-section, School Affairs Section.
Guardians who were on public assistance, but suspended or abolished in FY2023.	• Copy of public assistance decision notification (which shows the contents of suspension or abolition)

※ If the following documents are not submitted by the time of screening, the decision will be made based on your taxable income.

Guardians who receive a reduction in their National pension plan payments.	• Copy of decision notification
Guardians who receive a reduction or exemption of their National Health Insurance premiums.	• Copy of decision notification
Guardians who receive Child Rearing Allowance (Jido Fuyo Teate)..	• Copy of certificate of Child Rearing Allowance
Guardians who receive a loan under the welfare fund loan system. (those who receive payment from social welfare council after April 2024)	• Copy of bank account record which shows deposit made after April 2024 from social welfare council • Copy of a bank account book which shows the name of the holder

4. Notice of the Result

- The screening results of the applications received in April and May, will be directly sent to the applicant in the middle of July.
- The results of the applications received in June or later, will be sent to the applicant within 60 days after acceptance of the application.

5. Cautions

- 1 If your address or family situation changes after submitting the application, please inform us (School Affairs Section) or the school of the change.
- 2 If you move out of Nerima City, the School Expense Assistance will end as of the date you move out. Please inform us (School Affairs Section) or the school of the change.
(You may have to pay back the Nerima City Office the amount of school expense assistance that you have already received.)
- 3 Even after your assistance is authorized, if your taxable income amount exceeds the authorization guideline due to a revision of your income report, you will need to pay back the school expense assistance amount that you have already received.
- 4 Guardians must bear the cost for application (certificate issuance fees, postages for insufficient documents, and so on).
- 5 You only need to make an application once for your child’s six-year school life, however it is necessary for you to submit every year the other supporting documents such as various assistance decision notification, a child-rearing allowance certificate and so on.

Please inquire / submit application to:

Nerima City Board of Education, School Affairs Section/Management Sub-section

6-12-1, Toyotama-kita, Nerima-ku, 176-8501 Phone 03-5984-5643 (Direct)

Please contact us between 8:30am and 5:15pm from Monday to Friday (except National Holidays).